



CITY OF LAMBERTVILLE BOARD OF FIRE COMMISSIONERS DISTRICT #1
February 19, 2019 - 6:00PM
REGULAR MONTHLY MEETING & REORGANIZATION MEETING

Chairman Komjathy called the meeting to order at 6:20PM with a statement of compliance with the Open Public Meetings Act, noticing The Trenton Times, The Democrat, City Hall Bulletin Board, and various individuals.

ROLL CALL

Secretary Sally Lelie called the roll as follows:

Present: Chairman Komjathy, Vice Chair Lechner, Commissioner Ludwig, Commissioner Zappacosta-Romano

Also Present: Accountant Marcucci, Attorney Braslow, Chief Barlow, Career Firefighter Siwy

Absent: Commissioner McManus-Keyes

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Komjathy.

BACKGROUND CHECKS

Attorney Braslow noticed that our criteria for joining the Fire Department, does not touch on criminal activity. He will finalize with Chief Barlow the application and the criteria for joining.

UNION FIRE COMPANY

The Union Fire Company received approval from the Planning Board for an addition to the existing building. The Fire Commissioner and the Union must have a plan in moving forward, as to meet each of their needs.

Michael Burns, local architect, will meet with Chief Barlow to discuss our plan and meet our future needs. The cost for the architect's fees will be split equally with the Fire Commission and the Union Fire Company.

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE
CITY OF LAMBERTVILLE, COUNTY OF HUNTERDON
Resolution #19-012
Authorizing Award of Contract to Architect

WHEREAS, the Fire District has a need to acquire architectural services relative to firehouse project; and

WHEREAS, the services of an architect are necessary in this regard; and

WHEREAS, the services to be provided by the architect are a professional service pursuant to New Jersey statute.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the City of Lambertville, County of Hunterdon, as follows:

(1) An award of contract is hereby made to Michael Burns for the providing of architectural services concerning the firehouse project.

(2) The services to be provided are in accordance with the proposal and agreement entered into with the architect which is attached hereto and made a part hereof.

A motion by Vice Chair Lechner to approve the hiring of Michael Burns, Architect, seconded by Chairman Komjathy, and with a unanimous voice vote, MOTION PASSED.

PURCHASE ORDERS

Accountant, Joseph Marcucci, reiterated that purchase orders should be pre-approved by the Fire Commission Board before purchasing.

JANUARY MEETING MINUTES

A motion by Commissioner Ludwig, to approve the meeting minutes of January 15, 2019, seconded Commissioner Zappacosta-Romano, and with a unanimous voice vote, MOTION PASSED.

REQUISITIONS

A motion by Vice Chair Lechner to approve the requisitions presented, seconded by Commissioner Romano, and with a unanimous voice vote, MOTION PASSED.

BILLS

A motion by Vice Chair Lechner to approve the bills presented, seconded by Commissioner Romano and with a unanimous voice vote, MOTION PASSED.

CHIEF'S REPORT

Chief Barlow read his report into the minutes. Effective immediately, Chief Barlow will review all bills for payment.

The Application process for Junior Firefighters was approved and made part of these minutes.

RESOLUTION

Closing of Meeting Pursuant to Open Public Meetings Act

WHEREAS, pursuant to the Open Public Meetings Act, the 3 Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it **RESOLVED** by the Commissioners of Fire District No. 1, in the City of Lambertville, County of Hunterdon, as follows:

- (1) The meeting of February 19, 2019 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

A motion by Vice Chair Lechner to go into closed session, seconded by Commissioner Romano, and with a unanimous voice vote, MOTION PASSED. The Commissioners entered into closed session at 6:52PM.

A motion by Vice Chair Lechner to come out of closed session, seconded by Commissioner Romano and with a unanimous voice vote, MOTION PASSED. The Commissioners came out of closed session at 7:45PM.

Chief Barlow requested from the Accountant a simple, line by line budget with available balances.

The Chief and Vice Chair Lechner will meet to review staffing levels. The City will have their Business Administrator work with us to better use the firefighters skills and expertise. The Business Administrator is to handle the administration work for the district. We need to get a plan to the Mayor in helping to facilitate the Fire Official's duties and responsibilities. Chief Barlow and Attorney Braslow will work on this.

The firefighters need an indemnification for use during the fireworks.

The Commission discussed the need to draw up a schedule to cover / include weekend coverage in the District.

A motion by Commissioner Ludwig to adjourn the meeting, seconded by Commissioner Romano and with a unanimous voice vote, MOTION PASSED. The meeting was adjourned at 7:49PM.

Respectfully submitted,

Sally Lelie

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