



City of Lambertville Board of Fire Commissioners District #1

*230 North Main Street
Lambertville, N.J. 08530*



*Aladar Komjathy, Chairman
Sarah Lechner, Vice Chair
Erin McManus-Keyes, Commissioner
Jack Ludwig, Commissioner
Noelle Zappacosta Romano, Commissioner*

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December 15, 2020 REGULAR MONTHLY MEETING

A regularly scheduled videoconference meeting was called to order by Chairman Komjathy at 6:10 p.m. with a statement of compliance with the Open Public Meetings Act, noticing The Trenton Times, The Hunterdon County Democrat, City Hall Bulletin Board, and various individuals.

ROLL CALL

In attendance, via videoconference, were Chairman Komjathy, Vice Chair Lechner, Commissioner Ludwig, Commissioner McManus-Keyes. Commissioner Zappacosta-Romano.

Also present were Board Attorney Richard Braslow and Neil Braslow and Accountant Joe Marcucci.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Komjathy.

RESOLUTION Closing of Meeting Pursuant to Open Public Meetings Act

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

WHEREAS, it was necessary for the Commissioners to discuss various matters of personnel, and accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the City of Lambertville, County of Hunterdon, as follows:

- (1) The meeting of December 15, 2020 is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

A motion was made by Commissioner McManus-Keyes to enter into closed session, seconded by Commissioner Zappacosta-Romano, MOTION PASSED. The Commissioners entered into closed session at 6:14 p.m.

A motion was made by Vice Chair Lechner to come out of closed session, seconded by Commissioner McManus-Keyes, and with a unanimous voice vote, MOTION PASSED. The Commissioners came out of closed session at 6:50 p.m

MEETING MINUTES

Approving of meeting minutes from the November meeting will be carried to the January meeting.

BILLS

A motion was made by Commissioner McManus-Keyes to approve the bills for the evening, seconded by Commissioner Zappacosta-Romano, and with unanimous voice vote, MOTION PASSED.

REQUISITIONS

A motion was made by Commissioner Ludwig to approve the requisitions presented for the evening, seconded by Vice-Chair Lechner, and with unanimous voice vote, MOTION PASSED.

COMMISSION ITEMS

The reorganization took place. The positions are as follows:

- Chairman Komjathy
- Vice Chair Lechner
- Commissioner McManus-Keyes - Treasurer
- Commissioner Zappacosta-Romano - Secretary
- Commissioner Ludwig – 5th Commissioner and Assistant Treasurer/Secretary

A motion was made by Vice Chair Lechner, seconded by Commissioner Zappacosta-Romano, and with a unanimous voice vote, MOTION PASSED.

Mr. Braslow presented the following resolutions: 2021 Fire District Budget, Authorizing the Award of a Non Fair and Open Contract for Accounting Services, Authorizing the Award of a Non Fair and Open Contract for Legal Services, Authorizing the Award of a Non Fair and Open Contract for Auditing Services, Adoption of Cash Management Plan, Regular Meeting Schedule for the 2021 Year, Designation of Official Newspapers for Publications for the 2021 Year, Authorizing Approval and Payment of Claims, Designating Surety Bonding for Commissioners, Authorizing Budget Transfers and/or Encumbrances Relative to 2021 Budget, Certification of the Introduction of 2021 Budget, and Temporary Budget for 2021.

A motion was made by Vice Chair Lechner to approve as read, seconded by Commissioner Ludwig, and with a unanimous voice vote, MOTION PASSED.

A motion was made by Vice Chair Lechner to approve Chief Barlow's contract, seconded by Commissioner McManus-Keyes, and with a unanimous voice vote, MOTION PASSED.

Commissioner Zappacosta-Romano left the meeting at 6:57pm.

Mr. Marcucci introduced the 2021 Budget. There are no changes and is a continuation of the 2020 budget. Mr. Marcucci reiterated the need for a Chief's car. Chairman Komjathy is in discussions with the DCA about the need for this vehicle and if considered capitol there could be a hearing instead of a vote. Chief Barlow filed for FEEMA reimbursement due to COVID-19.

A motion was made by Vice Chair Lechner to approve, seconded by Commissioner Ludwig, and with a voice vote, MOTION PASSED.

Mr. Marcucci presented an item regarding budget transfers. This would allow him to transfer monies from one account to another if funds were needed. After some discussion and questions a motion was made by Vice Chair Lechner that a written report would need to be presented before doing, a second was made by Commissioner McManus-Keyes, and with a voice vote, MOTION PASSED.

The Budget Hearing will be on January 19, 2021 at 6pm.

Mr. Marcucci will be submitting the 2021 Budget in the FAST System on December 16, 2020.

Commissioner Ludwig made a motion to move ahead with hiring an appraisal firm to appraise the firehouse, Commissioner McManus-Keyes seconded, and with a voice vote, MOTION PASSED. Commissioner Ludwig will contact the firm to do appraisal.

Chairman Komjathy said a large storm was predicted and the City may ask for help due to a shortage. He will also ask the bridge commission for help if needed.

Commissioner Ludwig left the meeting at 7:20pm.

Vice Chair Lechner made a motion to have Lear & Pannepacker send the bill list each month to all Commissioners, Commissioner McManus-Keyes seconded, and with a voice vote, MOTION PASSED.

CHIEF'S REPORT

Chief Barlow provided his report to the Board.

AUDIENCE PARTICIPATION

There were no public audience at this meeting.

ADJOURNMENT

A motion was made by Vice Chair Lechner to adjourn the meeting, seconded by Commissioner McManus-Keyes, and with a voice vote, MOTION PASSED.

The Commissioners adjourned the meeting at 7:25 p.m.

The next regular monthly meeting will take place on January 19, 2021.

*Regular Meeting Minutes prepared and submitted by
Robin Schutts, Board Secretary*